

All information concerning donors or prospective donors, including their names, addresses and telephone numbers, the names of their beneficiaries, the amount of their gift, etc., shall be kept strictly confidential by the Medical Mercy Canada Society (MMC), its staff and volunteers, unless permission is obtained from donors to release such information.

MMC is committed to respecting the privacy of donors. The types of donor information that it collects and maintains are as follows:

- Contact information: name, address, telephone number and email address
- Giving information
- Information on events attended, publications received and special requests for program information
- Information provided by the donor in the form of comments and suggestions

MMC uses donors' information to understand their interests in its mission and to update them on the organization's plans and activities. It is shared with staff, board members, volunteers and consultants only on a "need-to-know" basis.

MMC also assures donors that their names and addresses will not be shared with any third party.

If you have comments or questions about the Medical Mercy Canada Society's donor privacy policy, please email the executive director at [medical.mercy@telus.net](mailto:medical.mercy@telus.net).

Any questions related to the content of this policy or its interpretation should be directed to the Board of Directors.

Date Accepted: September 20, 2016

Date Reviewed: \_\_\_\_\_